

ROLLA PUBLIC LIBRARY

SUBJECT: 3D Printing

BOARD

Approved: 9/24/26

POLICY

The Rolla Public Library's 3D printer is available to make three-dimensional objects in PLA (biodegradable polylactic acid) filament using a design that is uploaded from a digital computer file. For a fee, any Rolla Public Library patron in good standing may submit files to be 3D printed by a trained staff member. The number of requests patrons can submit per month is posted in the library and on the library's website. Questions about the 3D printer should be directed to the circulation staff or via the designated 3D printing service email. Patrons should allow up to 2 weeks to receive their print depending upon the printing queue.

The available print size is up to 8.6" wide / 8.6" length / 9.8" height. Library-owned filament will be used in the creation of the object. Printing for the library will be given priority over patron printing. Objects will typically be printed in the order that the files are received. Printing will be done with consideration of staff and printer availability. Only trained library staff will have access to the 3D printer.

RPL reserves the right to refuse the production of any content at any time at the discretion of the library staff. Examples of objects that will not be produced include, but are not limited to:

- Objects that are unsafe, harmful, or prohibited by local, state, or federal law.
- Objects that are obscene or otherwise inappropriate for the library's environment.
- Objects that violate the intellectual property rights of an individual or corporation (i.e., the printer will not reproduce objects that are subject to copyright, patent, trademark, or other registered design protection.)
- Objects that are too large for the 3D printer's build plate.

Cost and Payment:

Cost for the service to 3D print is charged per gram of filament and procedures are posted in the library and on the library's website.

Misprints:

RPL is not responsible for misprints or design failures. If a print fails due to printer malfunction, the user will not be charged. However, users are responsible for paying for all completed prints, and fees will not be refunded or waived due to dissatisfaction with the design, scale, or color pre-selected by the user.