Rolla Public Library
Board of Trustees
Minutes of June 26, 2025

I. Call to Order and Roll Call: Kristi Fleischhauer called the meeting to order at 4:01 p.m. Members present included: Kristi Fleischhauer, Rachel White, Robert Haselwander, Helen Johnstone, Bruce Wilson, Joel Kidwell, and Becky Roberts. Two vacancies.

II. Welcome to Visitors and Public Comment: Kristi Fleischhauer opened the meeting for public comment with reminders of the policy for public comment. No public comments were made. Kristi also welcomed our two new board members – Bruce Wilson and Joel Kidwell to their first meeting.

III. Presentation of the 2026 Budget: Steffanie Rogers, Fiscal Agent, presented the proposed budget. She reminded the board that she must present a budget not in excess. With this, the budget didn't include proposed amounts for Insurance, Equipment or Library Materials. The board had conversations around last year's budget and that they were told FY25 there was a surplus of $11k, but the FY26 presentation is showing FY25 approved for budget in excess of $23,450. After conversation, the board proposed spending in to reserves this year to cover Insurance, Equipment, Library Materials, and 1% COLA for all employees. Johnstone motioned; Haselwander seconded. Motion passed.

IV. Monthly Financial Review: We reviewed the financials from May 2025.

V. Review and Approve Minutes from Previous Meetings: May session minutes were reviewed. Roberts motioned; Haselwander seconded. Motion passed.

VI. Library Director's Report: Rebecca shared we are having some bracing done on the side steps. The Summer Reading Program is in full swing and has been busier than last year at this same time. The Friends of the Library Book Sale happened in June, and it's expected to be $10k, which is much higher than usual. A very successful sale.

VI. Old Business:

a. **Facilities Committee –** Did not meet this month with schedules but will be meeting next week to continue the discussion/planning for the rental buildings.
b. **Update on Tenant Spaces -** Our tenant did ask for the last month of rent to be waived, to help with moving costs. Kidwell motioned; Wilson seconded. Motion passed.
c. **IMLS Funding update –** Rebecca let the board know that our 2025 grant funds that were being held at the federal level should be coming to us.

VII. New Business:

a. **City of Rolla Technical Services Contract -** Fleischhauer requested to create a sub-committee to pursue all aspects of this current contract. Fleischhauer and Roberts, with the director volunteered for this sub-committee with White helping where she can. The scope of this sub-committee will be to find options for HR/Payroll and Health Insurance, and Budget/Reconciliation.
b. **Tenant Rent –** *note this was addressed in the Old Business, part b.*
c. **MLA Conference –** Rebecca requested to go to the conference in October. It's in Chesterfield and will be about $550. The board is good with this.
d. **CPLA Courses for Rebecca –** CPLA (Certified Public Library Administrator) has courses on Budget and Finance, Organization and Personnel Management that are specific to Libraries. The board discussed and are good with Rebecca started with the Budget and Finance core to see the value of this to our Library.
e. **Hotspots renewal for FY26 –** The grant is ending for this program, and another grant is not available at this time. The board agreed to discontinue this when the grant ended and to not pay from the reserves at this time.

VIII. Schedule for the next meeting date: The next Library Board meeting will be Thursday, July 17, 2025, at 4:00 p.m. in a meeting room in City Hall in person and available via Zoom.

IX. Adjourn: Roberts made the motion to adjourn, Johnstone seconded, and the motion passed. The meeting was adjourned.

Kristi Fleischhauer, Library Board President