

Rolla Public Library

Board of Trustees

Minutes of May 15, 2025

I. Call to Order and Roll Call: Kristi Fleischhauer called the meeting to order at 4:02 p.m. Members present included: Amy Koenig, Kristi Fleischhauer, Brenda Linkeman, Rachel White, Robert Haselwander, and Becky Roberts. Member(s) not present included: Helen Johnstone. Two vacancies.

II. Welcome to Visitors and Public Comment: Kristi Fleischhauer opened the meeting at 4:04pm for public comment with reminders of the policy for public comment.

IV. Monthly Financial Review: We reviewed the financials from February, March and April.

V. Review and Approve Minutes from Previous Meetings: April session minutes, Robert Haselwander motioned to approve minutes. Brenda Linkeman seconded, and the motion passed.

V. Library Director's Report

Archer-Elgin provided some notes about how to repair the back platform and steps which can hold us for a few years vs completely replacing the platform and stairs. Rebecca is attending Libraries Advancing Community Learning to Reduce Substance Use. Rebecca will meet with Steffanie and Holli soon to start the budget for next fiscal year.

VI. Old Business:

- a. Facilities Committee – Update on tenant spaces – Karl has been contacted to let him know this was on the agenda. Koenig motioned that we give PC Technology notice of end of lease as of September 1, 2025. Kristi 2<sup>nd</sup>. Motion passed.
- b. IMLS funding update – Missouri state library has received partial payment. We have not received any money yet. The library will know by 5/16 about Missouri Evergreen funding and how much we may need to budget for next year.

VII. New Business:

- a. Comprehensive Planning – Downtown Focus Meeting – Rebecca and Kristi attended May 12 to listen. Committee would like input on issues. Kristi is accepting suggestions from the library board to share.
- b. Fiscal Agent – Our current fiscal agent is the City of Rolla Finance Department. This is an isolated contract with the city. The city will let us out of our contract if we would choose another fiscal agent. The fiscal agent provides services in three main buckets: HR/Payroll and Health Insurance, and Budget. Health insurance and bidding out the other pieces will be next steps if we pursue using another fiscal agent.

VII. Schedule next meeting date: The next Library Board meeting will be Thursday, June 26, 2025, at 4:00 p.m. in a meeting room in City Hall in person and available via Zoom.

VIII. Adjourn: Becky made the motion to adjourn, Robert seconded, and the motion passed. The meeting adjourned.

Amy Koenig, Library Trustee