

**Rolla Public Library
Board of Trustees
Minutes of February 20, 2025**

- I. **Call to Order and Roll Call:** Kristi Fleischhauer called the meeting to order at 4:03 p.m. Members present included: Amy Koenig, Kristi Fleischhauer, Julie Peterman, Robert Haselwander, Becky Roberts, Brenda Linkeman, and Rachel White (via Zoom). Member(s) not present included: Helen Johnstone. Two vacancies remain.
- II. **Welcome to Visitors and Public Comment:** No visitors present.
- III. **Monthly Financial Review:** Robert Haselwander, treasurer presented two months of reports due to illness last month. Robert will speak with Steffanie Rogers, our fiscal agent, about report concerns regarding patron confidentiality.
- IV. **Review and Approve Minutes from Previous Meeting:** With the change of moving Brenda Linkeman to members not present, Amy Koenig motioned to approve the minutes from the January meeting and Becky Roberts seconded. The motion passed with approval from all present.
- V. **Library Director's Report:** Rebecca Buckley reported that the library received a \$5000 donation from the Chymiak Family Foundation for the summer reading program. Donation request letters will be sent to past community sponsors. The printer kiosk has been removed. At this time, we are paying for a new printer. Rebecca and Kristi Fleischhauer attended legislative days. The main concern that is being monitored is elected boards. Rebecca is still looking for suggestions for building repairs and plans to make calls next week. There was a sewage issue in the basement. Gabe's (custodian) last day is Friday. HR is taking applications. At this time, the staff is helping with cleaning the building. The library continues to support Black History programs in the community. The grant workshop was postponed due to the weather. Rebecca will be speaking at the retired teachers' meeting. The library is doing an extensive weeding of books. Today the building is being used as a warming center. Rebecca would like to make a policy for when the building is being used for a warming center. She also discussed the tax abatement letter.
- VI. **Old Business:**
 - a. **Facilities Committee:** The facilities committee has not met yet, and will meet on February 27th. The committee is still waiting for the consultant to reply.
- VII. **New Business:**
 - a. **Programs Policy:** Rebecca presented a new policy. Robert Haselwander motioned to approve the policy with the change in the footer to policy. Julie Peterman provided the second. Motion passed with approval from all present.
 - b. **Hotspot funding approval:** Hotspots are ending in April and Rebecca would like to use the equipment fund to keep these until the end of the fiscal year. A tech ladder grant is being considered for next year.

- c. Temporary COPIC hire approval:** The library currently has someone who is completing an on-the-job program with the library. He has asked if he could do on-the-job training at the library. COPIC will pay half of his salary and the library will pay the other half. This would be for six months. A motion was made to start a temporary COPIC copay for John Lashley by Becky Roberts and Brenda Linkeman provided the second. Motion passed with approval from all present.
- d. Professional Development Day 3/7/25 approval:** Rebecca will provide a professional development day on 3/7/25.

- IX. Schedule next meeting date:** The next Library Board meeting will be Thursday, March 20, 2025, at 4:00 p.m. in the Children’s Wing and available via Zoom.

- X. Adjourn:** Robert Haselwander motioned to adjourn, seconded by Amy Koenig. The motion passed with approval by all members present. The meeting adjourned at 5:01 p.m.