

ROLLA PUBLIC LIBRARY

SUBJECT: Library Programming

BOARD

Approved: 02/20/2025

POLICY

A library program is a planned interaction for the purpose of supporting the Rolla Public Library mission as well as promoting library materials, facilities or services. Library programs offer the community informational, entertaining, or cultural experiences and are planned for the citizens of Rolla and surrounding communities.

Programming includes such activities as story times, films, summer library programs, local author readings, educational speakers, craft lessons, book discussion groups and more.

Programs may be planned and presented by library staff or by individuals affiliated with an approved group, with the library acting as a co-sponsor. Programs that are co-sponsored by the library will feature the library logo. Programs independent of the library's co-sponsorship may be held according to Rolla Public Library's Meeting Room Policy. Programs must not interfere with normal library operations.

The selection of library program topics, speakers, presentations and resource materials will be made by library staff based on the interest and needs of the community and library users. The library does not typically sponsor programming that is purely commercial or religious in nature.

Typically, programs are not allowed to serve as a platform for generating income for any sponsoring group, except for funds to support the library. Library programs must be non-commercial in nature. Although a businessperson or expert may present a program, no solicitation of business is permitted. The sale of products is not allowed, aside from two exceptions:

1. Writers, performers and artists may sell their own works at the library following library co-sponsored programs in which the work is featured.
2. The Friends of the Library may sell items at the library programs they sponsor.

Library sponsorship of a program does not constitute an endorsement of the content of the program, or the views expressed by the participants.

Attendance at library sponsored programs is open to the public and will not be restricted because of racial, religious, socioeconomic or political status. Some programs may be designed with specific audiences in mind and will be publicized as such. Age recommendations will be included in program marketing.

Registration may be required for planning purposes or when space is limited. The library may make reasonable accommodation to ensure that programs and events are accessible to all who wish to attend and participate.

A library programming budget is decided upon by the library board, in conjunction with the library director. All library programming provided for the public will be free.

Photos may be taken during library programming to display on the library's social media or marketing materials. Signs are posted in the library acknowledging this. Patrons wishing not to be photographed should alert library staff.