

**Rolla Public Library
Board of Trustees
Minutes of December 19, 2024**

- I. **Call to Order and Roll Call:** Kristi Fleischhauer called the meeting to order at 4:02 p.m. Members present included: Amy Koenig, Kristi Fleischhauer, Julie Peterman, Helen Johnstone, Robert Haselwander, Becky Roberts, Brenda Linkeman, and Rachel White (via Zoom). Member(s) not present included: Two vacancies remain.
- II. **Welcome to Visitors and Public Comment:** Two visitors were present.
- III. **Monthly Financial Review:** Robert Haselwander, treasurer chatted with Stephanie about the reports for a better understanding of the numbers and he shared the information with the board.
- IV. **Review and Approve Minutes from Previous Meeting:** Amy Koenig motioned to approve the minutes from the November meeting and Robert Haselwander seconded. The motion passed with approval from all present.
- V. **Library Director's Report:** Rebecca Buckley reported that the bulbs in the lanterns at the library are discontinued, so she will try to get two new bulbs if possible. The library is festive due to the hard work of the staff. The conference she attended in Columbia was good. Rebecca has a meeting with the printer kiosk representative on Monday. Miller Glass fixed the basement door and it was decided that there was no asbestos in the bathroom downstairs. Rebecca received the grant to attend the substance abuse program. The Christmas and Tots Programs did well. Becca spoke at Truman Elementary and signed up new families for the library. The library received a donation of \$1000.
- VI. **Old Business:**
 - a. **Facilities Committee:** The facilities committee did not meet, but will meet in January. The renter vacating may want to store a large rolling cart in his former space. If so, an agreement will be written.
 - b. **FY24-25 Surplus:** Kristi Fleischhauer is still working on apparel with staff and Rebecca began getting pricing. About \$100 will be spent per employee and this number will be revisited in the future. A policy about wearing the shirt and representing the library will be written as the policy needs to be updated.
- VII. **New Business:**
 - a. **2025 Holidays: The discussion** ended with monitoring New Year's Eve and discussing Juneteenth later. Becky Roberts made a motion to close full day on Christmas Eve as a paid holiday. Robert Hasselwander provided the second. The motion passed with all present in favor.
 - b. **Annual Report 2023-2024:** Report was discussed and will be made public.
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, January 16, 2024, at 4:00 p.m. in the Children's Wing and available via Zoom.

- X. **Adjourn:** Helen Johnstone motioned to adjourn, seconded by Amy Koenig. The motion passed with approval by all members present. The meeting adjourned at 5:09 p.m.