

**Rolla Public Library  
Board of Trustees  
Minutes of June 24, 2024**

- I. **Call to Order and Roll Call:** Kristi Fleischhauer called the meeting to order at 4:01 p.m. Members present included: Amy Koenig, Kristi Fleischhauer, Julie Peterman, Robert Haselwander, Helen Johnstone, and Rachel White (via Zoom). Member(s) not present included: Brenda Linkeman, Becky Roberts, and John Denbo. One vacancy remains.
  
- II. **Welcome to Visitors and Public Comment:** Kristi Fleischhauer welcomed our newest board member, Helen Johnstone, and opened the floor to public comment.

Tom Eldredge, tenant of English Corner, spoke of his concerns regarding the board's future intentions for the building that he and his neighboring tenant currently rent from the library. He shared his thoughts on the roof and the recent issues regarding its need for repair. He also asked the board to consider other contractors for repair.
  
- III. **Presentation of 2024 Budget:** Steffanie Rogers, Fiscal Agent, presented the budget to the board and public. During public comment, one visitor asked a question about disciplinary action. Board member, Amy Koenig inquired about adding incentive pay to use the remaining funds in the current budget. The topic of incentive pay was tabled until next month. Helen Johnstone made a motion to approve the budget presented. Amy Koenig seconded, and the motion passed.
  
- IV. **Monthly Financial Review:** Steffanie Rogers presented the budget in John Denbo's absence. The board members had no concerns.
  
- V. **Review and Approve Minutes from Previous Meetings:** May session minutes – Robert Haselwander motioned to approve minutes. Julie Peterman seconded, and the motion passed.
  
- VI. **Library Director's Report:** The summer program is going well with an increase in attendance especially with the number of teens and adults. The grant for our wifi hotspots has ended, and Rebecca will continue to look for grants to fund this program in the future. Library employee, Theresa Allison, painted the artwork on the windows. Even though the price of the shades approved at the previous meeting was higher than expected the board encouraged the director to continue the project. The Friends of the Library Book Sale was at a record high this year and the sale of the reusable library bags is going well. Amy Koenig asked if our checkout numbers continue to rise. Rebecca reported that they are continuing a positive trend.
  
- VII. **Old Business:**
  - a. **Facilities Committee:** Amy Koenig presented for the committee. In the Fall of 2020, the library property was inspected resulting in concerns for the roof over the rental properties. Integrity had presented repair plans with two contractors providing bids of around \$800,000. At the time the board did not move toward making repairs. The facilities committee would like to end renting the properties after this year.

1. **Vote on building plan:** After a discussion that included the board and tenant, Tom Eldredge, the board decided to table this decision until next month.
  
- b. **Printer Kiosk Lease with GFI with credit card addition:** With the GFI Printer Kiosk patrons could do their printing (not a staff member) and the city's credit card system could be used to make the credit card fees less than other options researched. After discussion, Helen Johnstone motioned to purchase the new printer lease with GFI using the City's credit card, the library will pay fees with reviewing in one year to see if maintaining fees is still feasible. Robert Haselwander seconded. Motion approved.

**VIII. New Business:**

- a. **Discussion on Current Library Climate:** Kristi Fleischhauer wants to keep this item on upcoming agendas. After watching a Library Trustee webinar on Library Law and the Right to Read, she wanted the board to consider making a policy/document that would walk through multiple policies to help if library patrons want to understand the decision-making process.

**IX. Schedule next meeting date:** The next Library Board meeting will be Thursday, July 18, 2024, at 4:00 p.m. in the 3rd-floor conference room in City Hall due to Summer Programming conflicts and available via Zoom.

**X. Adjourn:** Amy Koenig made the motion to adjourn, Julie Peterman seconded, and the motion passed. The meeting adjourned at 5:44 p.m.