

Rolla Public Library

Board of Trustees

Minutes of May 16, 2024

I. Call to Order and Roll Call: Kristi Fleischhauer called the meeting to order at 4:01 p.m. Members present included: Amy Koenig, John Denbo, Becky Roberts, Kristi Fleischhauer, Brenda Linkeman, Rachel White, and Robert Haselwander. Member(s) not present included: Julie Peterman. One vacancy remains.

II. Welcome to Visitors and Public Comment: Kristi Fleischhauer opened the meeting for public comment with reminders of the policy for public comment.

Megan Johnson, cardholder and Rolla resident, discussed her disapproval of the update to the Request for Reconsideration of Materials portion of the Collection Development Policy. The recent change was to increasing time limit per title challenge to three years from one year.

Kristi Fleischhauer closed the meeting for public comment.

III. Monthly Financial Review: John Denbo reviewed the finances. We are within appropriate budget for 2 months left in the budget year.

John commended Rebecca for her diligence in keeping up with the finances. The board members had no concerns.

IV. Review and Approve Minutes from Previous Meetings: April session minutes, Robert requested that his name spelling be updated in the Old Business and New Business – Robert Haselwander motioned to approve minutes. Becky Roberts seconded, and the motion passed.

V. Library Director's Report: Rebecca Maples has been hired as our new full-time employee. The new part-time hire will start on May 28. The Friends of the Library book sale will take place June 15-17. The Disaster Plans and Disaster Kits have been updated.

VI. Old Business:

a. Newsletter. May 1 the first newsletter was distributed monthly via e-mail. Each newsletter will focus on a staff member, focus on a patron, some history and other news items.

VII. New Business:

a. Facilities Committee – The committee met to begin discussions on recommendations for our facilities.

b. Summer Reading Program – The theme is "Adventure Begins at the Library" and starts on May 28 going through July 28. Includes programs from many local people. Thursday is the primary programming day. Patrons can sign-up through the Rolla Public Library and the Beanstack app is used to keep track of books read.

c. Printer Kiosk Lease with GFI – The printer that is used by patrons is in need of replacement. One of the problems is the staff has many problems printing from Cassie. Rebecca is recommending that we change to a GFI lease for this machine similar to the lease that is used for the staff printer/copier. With this lease and using LibData, we may be able to take credit/debit cards from patrons for printing/faxing. This will be considered in creating next year's budget.

VII. Schedule next meeting date: The next Library Board meeting will be Thursday, June 20, 2024, at 4:00 p.m. in a meeting room in City Hall in person and available via Zoom.

VIII. Adjourn: Becky Roberts made the motion to adjourn, Brenda Linkeman seconded, and the motion passed. The meeting adjourned.

Amy Koenig, Library Trustee