

Rolla Public Library
Board of Trustees
Minutes of September 21, 2023

- I. **Call to Order and Roll Call:** Kristi Fleischhauer called the meeting to order at 4:02 p.m. Members present included: Kristi Fleischhauer, John Denbo, Julie Peterman, Robert Haselwander, Brenda Linkeman, Amy Koenig (via Zoom), Becky Roberts (via zoom) and Rachel White (via zoom). One vacancy remains.
- II. **Welcome to Visitors and Public Comment**
- III. **Monthly Financial Review:** Steffanie Rogers presented the August financials.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. August Open Session minutes – Robert Haselwander made the motion to approve, John Denbo seconded, motion passed.
- V. **Library Director’s Report:** Rebecca Buckley was unable to attend the meeting and go through her monthly report that was provided to the board.
- VI. **Old Business:**
 - a. **Non-residency fee adjustment – tabled until October or November until focus groups results are obtained.**
 - b. **Policy approvals:**
 1. **Code of Conduct (amended draft):** Julie Peterman made the motion to table due to referencing the smoking policy, John Denbo seconded, motion passed.
 2. **Operating Hours (amended draft):** Robert Haselwander made the motion to approve, Julie Peterman seconded, motion passed.
- VII. **New Business:**
 - a. **Policy approvals:**
 1. **Americans with Disabilities Act Title II:** John Denbo made the motion to approve, Julie Peterman approved, motion passed.
 2. **Service Animals:** Robert Haselwander made the motion to table until further discussion in regards to harnessing and leashing as well as including the procedure within the policy document, Julie Peterman seconded, motion passed.
 3. **Smoking:** Julie Peterman made the motion to table until further research and discussion as well as including the procedure within the policy document, Brenda Linkeman seconded, motion passed.

VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, October 19th at 4:00 p.m. in person in the meeting room in the Children Wing of the Library and available via Zoom.

IX. **Adjourn:** John Denbo made the motion to adjourn, Brenda Linkeman seconded, motion passed. Meeting adjourned at 4:29 p.m.