

Rolla Public Library  
Board of Trustees  
Minutes of April 20, 2023

- I. **Call to Order and Roll Call:** Amy Koenig called the meeting to order at 4:02 p.m. Members present included: Amy Koenig (via zoom), Becky Roberts, John Denbo, Kristi Fleischhauer, Rachel White (via zoom), Brenda Linkeman and Julie Peterman. Two vacancies remain.
- II. **Welcome to Visitors and Public Comment:**
- III. **Monthly Financial Review:** Holli Hawkins presented the March financials. No one had any questions.
- IV. **Review and Approve Minutes from Previous Meetings:**
  - a. March open session minutes – John Denbo made the motion to approve the minutes, Kristi Fleischhauer seconded, motion passed.
- V. **Library Director's Report:** Rebecca Buckley shared that we received \$1950 in donations for the summer reading program so far, still waiting to see if the Lions Club will be donating. Rebecca has started ordering book prizes and beads. No word yet from ECF on the hotspot grant. Rebecca thanked the Board for the three new laptops. The seed library is going well, showing The Biggest Little Farm on Friday and will have popcorn and it will start at 6 p.m. The library received a free, old microfilm machine and it's nicer than the one they have. Cataloging training went really well. Friends of the library met, book sale will be June 22<sup>nd</sup> thru June 24<sup>th</sup>. Choices for People will be resuming their monthly visits. The grant from the MRPC is still in the works. Current policies are posted on the website and in a binder, Rebecca will be working on the Acceptable Use Policy next. The fifth courier day is going well. The City took out part of the curb that someone had tripped on and replaced it with some plastic poles. The City also removed one of the end poles to make it more accessible for handicapped vehicles. The Library had gorgeous quilts from Piece and Plenty Quilt Guild on display throughout March, the theme was cows. Circulation stats are really nice, they keep going up. There may be at least one AmeriCorps person for the summer reading program. The summer reading program interim report is finished. There are three things requested by the library, more cameras for inside, ashtrays for outside of the entrance doors and asphalt instead of concrete on the side parking lot. Missouri Evergreen created a new best practice/recommendation that before a new account is created for a library card, the library looks consortium wide to see if that person has excess fines. If they do have fines at another branch then they aren't issued a new card. This policy could be very difficult to apply.
- VI. **Old Business:**
  - a. **Update on roof repair – Discussion:** Waylon with Bales Roofing is periodically checking on the building to sump pump. Still no invoice. There is a small leak in the English corner that he is going to patch next week.
  - b. **Revisit library COVID precautions:** No changes to current precautions.
  - c. **Strategic Planning committee report:** Met briefly, haven't done any focus groups. Will try and get some done in May and present something at the June meeting.

- d. **Update on C. 15 CSR 30-200.015 (from Ashcroft's office):** This will affect the library but not in a huge way. It's a matter of wording things on our policy, making sure it's accessible on our website and filling out paperwork every year. Missouri Public Library Directors is giving us advice on our policy changes. It needs to be updated by July 31<sup>st</sup>. The library is going to have to start putting age appropriateness on programs. The library is waiting to hear more from the Missouri Public Library Directors on this.

VII. **New Business:**

- a. **Defunding of public libraries moves to Senate:** The Senate appropriation committee has restored it and now it has to go to the Senate floor next week.
- b. **Amy retiring from board May 2023:** Will have to vote on a new president at the May meeting.
- c. **National Library Week is April 23–29:** Discussion on what to do for the employees.

VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, May 18<sup>th</sup> at 4:00 p.m. in person and available via zoom.

IX. **Adjourn:** Kristi Fleischauer made the motion to adjourn, John Denbo seconded, motion passed. Meeting adjourned at 5:08 p.m.