

Rolla Public Library  
Board of Trustees  
Minutes of December 15, 2022

- I. **Call to Order and Roll Call:** Becky Roberts called the meeting to order at 4:01 p.m. Members present included: Becky Roberts, Kristi Fleischhauer, John Denbo, Brenda Linkeman, and Rachel White (via Zoom). Member(s) not present included: Amy Koenig and Julie Peterman
- II. **Welcome to Visitors:** None.
- III. **Monthly Financial Review:** Steffanie Rogers reviewed the November financials.
- IV. **Review and Approve Minutes from Previous Meetings**
  - a. November Open Session minutes – John Denbo made the motion to approve with the correction of spelling Kristi Fleischhauer name, Brenda Linkeman seconded, motion passed.
- V. **Library Director's Report:** Rebecca Buckley thanked the board for allowing her to attend the Missouri Public Library Directors conference in Columbia where she always learns a lot and they had a Q&A session with the MPLD lawyers. There was a great turnout for the City of Rolla's Lichternacht event. The Library gave out all 150 craft bags and made contact with at least 350 people. The staff put together bell necklace craft kits for the Parks Department Christmas Train event and also a craft for the Town & Country Reindeer/Santa event. Ally was able to find a free Santa to come to the Library on December 14<sup>th</sup> and we will offer candy canes to all the visitors. A few local Arabic speakers have offered to provide a beginning class on the Arabic language. Individuals can learn to write their name and the alphabet in Arabic. The Strategic Planning Committee is meeting December 8<sup>th</sup>. Bales Roofing completed the shingle roof in 2-3 days. Integrity will be accepting bids this week with a deadline of December 8<sup>th</sup>. The Friends of the Library book sale was a success. A small webinar is scheduled this week with the Book Connection resource provided by state funding. We will have three staff members trained on how to effectively use the database. The Library has a new employee, Kat Deabler, and a new board member, Julie Peterman. The new email is still being worked on and monthly eBook purchases will start in January. It has been recommended that the board should not give personal email addresses to the public for library board business.
- VI. **Old Business:**
  - a. **Revisit library COVID precautions:** No changes to current precautions.
  - b. **Update on roof work plans:** No one showed up for the flat roof bid due to bids were to be submitted in two ways – one with tenants in the building and one without tenants in the building. The two that were to submit bids – Bales Construction and Cahill Construction – both indicated they did not want to do work if tenants were in the building. Tenants were understanding that the construction company did not want to do work with them in the building and were told they would get at least three months'

notice of work beginning. John Denbo made the motion that the board is in agreement with Integrity and Darin Pryor, the City of Rolla's Interim Public Works Director, as long as they are both in agreement to the process of either rebidding or making an addendum (that the tenants have to be out of the building during the construction process), Kristi Fleischhauer seconded, motion passed.

- c. **Strategic Planning Committee:** Discussed during Director's report.
  - d. **Update on c. 15 CSR 30-200.015 (from Ashcroft office):** Last day to respond to Ashcroft's office.
  - e. **Selection and Circulations Policy for approval:** Tabled again until the January meeting.
- VII. **New Business:** New member Julie Peterman was announced. She will attend the January meeting.
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, January 19<sup>th</sup> at 4:00 p.m. in person and available via Zoom.
- IX. **Adjourn:** Brenda Linkeman made the motion to adjourn, John Denbo seconded, motion passed. Meeting adjourned at 4:49 p.m.