

Rolla Public Library  
Board of Trustees  
Minutes of October 20, 2022

- I. **Call to Order and Roll Call:** Amy Koenig called the meeting to order at 4:01 p.m. Members present included: Becky Roberts, Kristi Fleishhauer, John Denbo, Amy Koenig, Brenda Linkeman and Rachel White (via phone). Member(s) not present included: None.
- II. **Welcome to Visitors:**
- III. **Monthly Financial Review:** Steffanie Rogers reviewed the August & September financials.
- IV. **Budget Adjustments FY22:** Steffanie Rogers reviewed and discussed the FY22 budget adjustments. Kristi Fleishhauer made the motion to approve the FY22 budget adjustments as presented, John Denbo seconded, motion passed.
- V. **Review and Approve Minutes from Previous Meetings**
  - a. August Open Session minutes – Becky Roberts made the motion to approve, Brenda Linkeman seconded, motion passed.
  - b. September meeting was cancelled due to not enough members able to attend for a quorum.
- VI. **Library Director's Report:** Rebecca Buckley discussed with the board a spending plan for the additional \$13,517.92 from A&E tax funds that must be used for library materials (print or electronic). Approximately \$8,400 (\$700 per month) will be used to purchase the top holds on Libby from our local patrons and the remainder will be used for print purchasing. The Library was approached by a few local men starting a podcast on the paranormal and wanting to record a podcast in the library after hours. They recorded their first program at the Houston House. They tell a little bit about the building's history and they bring their paranormal equipment to see if they sense any ghosts, etc.
- VII. **Old Business:**
  - a. **Revisit library COVID precautions:** No changes to current precautions.
  - b. **Update on roof work plans:** Terris Cates & Richard Clark from Integrity Engineering currently are still working on the bid proposals advertise.
  - c. **Strategic Planning Committee:** Nothing to report.
- VIII. **New Business:**
  - a. **Funding for TechConnect hotspots (after October 9<sup>th</sup>):** Rebecca Buckley explained that the current grant money has run out for the hotspots and still waiting on the decision on the funding if we will get it again. For \$595/month or \$7,140 yearly to pay for the 20 hotspots. There are 30 total but 10 are backup. The state aid can be used on the

hotspots that would be about \$4,000 and the Library would have to cover the rest. The board will revisit at the end of the year.

- b. **Discussion of current Collection Development Policy:** Rebecca Buckley will present one to the board at the next meeting to vote on.
  - c. **Microsoft 365 Business Basic (email, etc.):** Rebecca Buckley explained that they had compared Microsoft 365 to Google Workspace for email usage. It is a little less than \$1,000 to have Microsoft 365. Microsoft 365 has a larger storage option. The Library will proceed with Microsoft 365.
  - d. **15 CSR 30-200.015 (from Ashcroft's office):** Rebecca Buckley presented the board a proposed rule from Missouri Secretary of State John Ashcroft that would establish a certification requirement for libraries receiving state funds and institute measures to protect minors from non-age-appropriate materials. The definition of "prurient" is being questioned. The State Librarian will work with libraries to help with policy modifications.
- IX. **Schedule next meeting date:** The next Library Board meeting will be Thursday, November 17<sup>th</sup> at 4:00 p.m. in person and available via Zoom.
- X. **Adjourn:** Kristi Fleischhauer made the motion to adjourn, John Denbo Kristi Fleischhauer seconded, motion passed. Meeting adjourned at 4:57 p.m.