

Rolla Public Library  
Board of Trustees  
Minutes of August 25, 2022

- I. **Call to Order and Roll Call:** Amy Koenig called the meeting to order at 4:00 p.m. Members present included: Diana Ahmad (via Zoom), Becky Roberts (via Zoom), Kristi Fleishhauer, John Denbo (via Zoom), Amy Koenig, Brenda Linkeman and Rachel White (via phone). Member(s) not present included: None.
- II. **Welcome to Visitors:** Terris Cates & Richard Clark, Integrity Engineering; Rebecca Buckley, Library Director
- III. **Monthly Financial Review:** Steffanie Rogers reviewed the July financials.
- IV. **Review and Approve Minutes from Previous Meetings**
  - a. July Open Session minutes – Kristi Fleischhauer made the motion to approve with the correction of 29 STEM kits instead of 16, Brenda Linkeman seconded, motion passed.
- V. **Library Director's Report:** Rebecca Buckley informed the board that the library would be receiving additional State Aid funds and Art & Entertainment fund this year. A total of \$18,066.21 is to be received from the two fundings. The Missouri Evergreen final reports were completed. The Library staff, Rebecca Buckley and Steffanie Rogers met on Friday, July 29<sup>th</sup> for a staff meeting. Steffanie presented the changes regarding part-time staff missing days and not being able to make them up unless a two week notice was submitted. The board approved advertising the magazine racks on Govdeals.
- VI. **Old Business:**
  - a. **Revisit library COVID precautions:** No changes to current precautions.
  - b. **Update on roof work plans:** Terris Cates & Richard Clark from Integrity Engineering presented the board with their findings on the roof work. They are ready to submit both alternative plans to City of Rolla Community Development for approval of plans for permit and then advertise for bids with board's approval of the findings and direction. Several different options were discussed. Brenda Linkeman made the motion to except the plans with bids to include alternative 1 (roof sections at a time be completed) and alternative 2 (roof completed all at once), John Denbo seconded, motion passed.
  - c. **Review final Public Computer Usage policy for bylaws:** Final policy and procedures were presented and discussed. John Denbo made the motion to except the policy, Brenda Linkeman seconded, motion passed.
- VII. **New Business:**
  - a. **Strategic Planning Committee:** Kristi Fleischhauer, Amy Koenig and John Denbo volunteered to be on the strategic planning committee.

- b. **Funding for TechConnect hotspots (after October 9<sup>th</sup>):** Little discussion and items will be discussed more at the next board meeting.
  
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, September 29<sup>th</sup> at 4:00 p.m. in person and available via Zoom.
  
- IX. **Adjourn:** John Denbo made the motion to adjourn, Kristi Fleischhauer seconded, motion passed. Meeting adjourned at 5:00 p.m.