

Rolla Public Library
Board of Trustees
Minutes of January 20, 2022

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:03 p.m. Members present included: James Marcellus, Diana Ahmad, Amy Koenig, Brenda Linkeman and Becky Roberts (via phone). Member(s) not present included: John Denbo and Rachel White.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director
- III. **Monthly Financial Review:** Steffanie Rogers provided and reviewed the December financials.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. November Open Session minutes – James Marcellus made the motion to approve with date correction to minutes in the heading, Amy Koenig seconded, motion passed.
 - b. No December minutes due to the meeting was cancelled.
- V. **Library Director's Report:** Rebecca reported from the December Director's report that they had a lot of holiday events and all went well. The Library did receive the Strengthening Missourians grant for just under \$14,000 that will be used towards e-books for patrons as another year of the database Creativebug, the top requests from our patrons in Overdrive (The Libby app) and suggestion from our patrons at the Mission. Purchasing e-books with Overdrive will begin as soon as they set up an account to use with the grant specifically for reporting. Concerns with the safety of the staff in regards to the Omicron variant and what precautions could be taken to be proactive – changing the posted signage about patrons wearing their masks was suggested and if the need to close the library due to exposure or sickness was also suggested. A successful Red Cross blood drive in December earned a \$250 Amazon gift card for the Library. The basement bathroom had much needed repairs on the drainage system was repaired as well as water fountain and the upstairs sink. Mention of the crumbling concrete back steps and the possible need to repair was made by the Director. Also, the Library was granted the Summer Reading Program for \$5,400.
- VI. **Old Business:**
 - a. **Revisit library COVID precautions:** Discussed with Director's report.
 - b. **Revisit roof repairs:** Rebecca Buckley reviewed the bids from the contractors on the roof repairs and Dale Bleckman's suggestion and evaluation of the roof. James Marcellus made the motion to accept Bale's Roofing bid of \$39,660. Amy Koenig seconded, motion passed.
 - c. **Revisit need for new library board members:** General discussion.
- VII. **New Business:**
 - a. **Plan to pay for new part-time position:** Steffanie Rogers presented details to the board of the 20-28 hours and how it would affect the reserve funds.

- b. **Courier Issues:** Discussion was had during the Director's report in regards to courier issues and timeliness. Currently the library has two courier deliveries a week. James Marcellus made the motion to pay the additional funding to get an additional delivery day each week until the grant can purchase starting July 1st, Brenda Linkeman seconded, motion passed.
 - c. **Private donation:** Diana Ahmad announced that she was contacted by the Henry family via email in Spain and they would like to make a donation to the Library and looking at a couple of display tables and three book cases totaling approximately \$4,200.
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, March 17, 2022 at 4:00 p.m. in person and available via Zoom.
- IX. **Adjourn:** Amy Koenig made the motion to adjourn, Brenda Linkeman seconded, motion passed. Meeting adjourned at 4:50 p.m.