

Rolla Public Library
Board of Trustees
Minutes of October 21, 2021

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:03 p.m. Members present included: Diana Ahmad, Amy Koenig, John Denbo, Brenda Linkeman and Becky Roberts (via phone). Member(s) not present included: James Marcellus and Rachel White.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director
- III. **Monthly Financial Review:** No financials submitted to review.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. October Open Session minutes – John Denbo made the motion to approve, Brenda Linkeman seconded, motion passed.
- V. **Library Director's Report:** Rebecca reported that the Library is feeling more of an impact of the workload from the Missouri Evergreen transition in October due to staff illnesses. Everyone is pulling together to get everything done and handled. The Friends of the Library is holding their book sale Thursday, November 18th - Saturday, November 20th in the Library basement. They have so many books due to COVID-19 and unable to have the book sales that they had to get another storage unit and rely on other to store boxes of books that they couldn't fit in the basement during the sale. The Halloween Storywalk event over the course of a week had approximately 200 attendees and has over 1,000 people had the Boo-Palooza event. It was so well attended that all of the bags of candy were handed out and ended up having to go get more bookmarks and small prizes from past years events to distribute. With the approaching holidays, the Library is swamped with outreach requests that staff is arranging visits for. Our weekly virtual and in-person story time and Saturday Book Club is still well attended. The Library will receive the TechConnect funding of \$11,935.20 and will not be required to pay any percentage of the grant. This will allow the Library another year of service for the 20 hotspots and 20 tablets. The Library also received the grant for the Director's attendance to the Missouri Public Library Director Conference in Columbia, Missouri. The Library's portion to pay will be 10% or \$32. The final Summer Reading Program grant paperwork is being put together and be sent out shortly. The Library will begin doing holiday decorating. Dylan from Freedom Electric was to give an estimate for some exterior lighting for the courtyard but did not show up. Rick with Mighty Wash recommends that the Library wait until spring to power wash the building. The Library is still look go someone or a company to assist with shoveling the walkway this winter.
- VI. **Old Business:**
 - a. **Update on library courtyard, ribbon-cutting:** Brenda Linkeman reported that the ribbon-cutting will be postponed until spring.

- b. **Update on Missouri Evergreen:** Rebecca Buckley gave update with her Director's Report.
 - c. **Revisit library COVID precautions:** Nothing to discuss.
 - d. **Need for NEW part-time position due to Missouri Evergreen circulation:** Rebecca Buckley reported that the staff is continuing to handle everything at this time. Rebecca is to get with Steffanie Rogers to look at the numbers for possibly two 24-hour part-time employees.
- VII. **New Business:**
 - a. **Roof bids:** Rebecca Buckley presented the board with three roof bids. During board discussion, some felt it would be beneficial to get bids from all three on both buildings to review.
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, December 16, 2021 at 4:00 p.m. in person and available via Zoom.
- IX. **Adjourn:** Amy Koenig made the motion to adjourn, John Denbo seconded, motion passed. Meeting adjourned at 4:54 p.m.