

Rolla Public Library
Board of Trustees
Minutes of October 21, 2021

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:05 p.m. Members present included: James Marcellus, Diana Ahmad, Amy Koenig, Becky Roberts, Brenda Linkeman and Rachel White (via Zoom). Member(s) not present included: John Denbo.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director;
- III. **Monthly Financial Review:** June (not final for fiscal year adjustments) and September Financials were presented to the board by Holli Hawkins.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. September Open Session minutes - James Marcellus made the motion to approve, Brenda Linkeman seconded, motion passed.
- V. **Library Director's Report:** Rebecca reported that the Library is sending out around 300 items a week to other libraries and receiving around 100 thru the Missouri Evergreen system. The Friends of the Library check for the mini-sale was \$3,000 and are planning a sale in the Library basement in mid-November. Application will be completed and submitted for the Summer Reading Program and the Strengthening Missouri grants and December 1st is the due date for both. Library programming is starting backup with a three day Halloween Party. More virtual author programs are happening as well as collaborative story time with O'Doggy's and both adult and teen book clubs have started up again. The staff has been busy setting up an office space in the meeting room to accommodate the Missouri Evergreen processing as well as shifting the collection to make a place to keep arrived holds for the patrons neat the circulation desk. Rebecca was unable to attend the MLA Conference due to sick days but received a refund and plans to attend the MPLD conference in December. Steve Hargis has been asked about getting some dusk to dawn lights for the courtyard. Mighty Wash will be power washing the side parking lot area. Dale Bleckman was kind to submit comments to the building inspection that was completed. The Library is looking for someone to shovel the walkways for the winter. The first outdoor movie is Friday, October 22nd showing The Labyrinth. Rebecca has a couple of more meetings with The Mission and Ashley designed a logo for their new library.
- VI. **Old Business:**
 - a. **Update on library courtyard, ribbon-cutting:** James Marcellus and Brenda Linkeman will work together to get a time setup.
 - b. **Update on Missouri Evergreen:** Rebecca Buckley gave update with her Director's Report
 - c. **Revisit library COVID precautions:** Nothing to discuss

- d. **Proposed NEW part-time position due to Missouri Evergreen Expansion:** Rebecca Buckley reported that the staff is handling everything at this time but would revisit at the next board meeting.
- VII. **New Business:**
 - a. **Update on the roof bids, building inspection:** Rebecca Buckley presented the board the building inspection and the comments made by Dale Bleckman in the Director's Report. Three compete bids will be presented at the November meeting.
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, November 18, 2021 at 4:00 p.m. in person and available via Zoom.
- IX. **Adjourn:** James Marcellus made the motion to adjourn, Amy Koenig seconded, motion passed. Meeting adjourned at 4:50 p.m.