

Rolla Public Library
Board of Trustees
Minutes of September 16, 2021

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:01 p.m. Members present included: James Marcellus, Diana Ahmad, Amy Koenig, John Denbo and Rachel White (via Zoom). Member(s) not present included: Becky Roberts and Brenda Linkeman.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director;
- III. **Monthly Financial Review:** June (not final for fiscal year adjustments) and August Financials were presented to the board by Holli Hawkins.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. August Open Session minutes - James Marcellus made the motion to approve, John Denbo seconded, motion passed.
- V. **Library Director's Report:** Rebecca reported that the Library will go live on September 9th and resource sharing will begin September 27th for the Missouri Evergreen program. In September, the monthly lending program with the Russell House started. We are providing them with about 25 books each month – collecting them around the first of each month and replacing them with another set of 25. Grab 'n Go bags are also being taken to Russell House for kids on Mondays. A meeting with The Mission staff discussed setting up a small library on site. The Seeking Shelter program in week 3 of 10 is going well with a small amount of attendees. An ECF grant applied for wireless funds and the technology mini-grant through the State Library are both pending. The Red Cross Blood drive, August 26th was successful. The courtyard ramp, railing, and new plants look really good. The inspection conducted by Home Inspection & Construction Mgmt. revealed the library roof is the biggest need to address and the rental property with two outdated electric panels need attention. Estimates from three roofing companies will be obtained for next month's meeting. The price estimate for power washing the Library building is \$400 and the board instructed Rebecca to do it. The Library has been invited to attend three outreach events this fall: Celebrations of Nations, Oktoberfest, and Missouri S&T story time on Robotics in October. Groups are allowed to reserve the meeting room again.
- VI. **Old Business:** None
- VII. **New Business:**
 - a. **Proposed adjustment for part-time (20+ hours) staff:** Rebecca Buckley presented the board suggestions to updating the policy for staff to be paid for unexpected closings such as snow, gas leak, etc. The board agreed the policy needed to be updated.
 - b. **Proposed new part-time position due to MO Evergreen expansion:** Rebecca Buckley mentioned the possibility of the Library needing an additional part-time position but will update the status of the need at the next board meeting.

- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, October 21, 2021 at 4:00 p.m. in person and available via Zoom.
- IX. **Adjourn:** James Marcellus made the motion to adjourn, Amy Koenig seconded, motion passed. Meeting adjourned at 4:57 p.m.