

Rolla Public Library  
Board of Trustees  
Minutes of May 20, 2021

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:03 p.m. Members present included: Diana Ahmad, John Denbo, Becky Roberts, Amy Koenig, Dale Bleckman, Brenda Linkeman, and James Marcellus. Not present: Rachel White
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director; Steffanie Rogers, City of Rolla Finance Director
- III. **Monthly Financial Review:** Steffanie Rogers updated the board on the monthly financials for April 2021.
- IV. **Review and Approve Minutes from Previous Meetings**
  - a. April Open Session minutes – James Marcellus made the motion to approve, John Denbo seconded, motion passed.
- V. **Library Director's Report:** Rebecca reported that the library's Unicorn party to promote the Summer Reading Program on May 5<sup>th</sup> was a great success with about 50 people completing the challenge. Kickoff for the Summer Reading Program is June 1<sup>st</sup>! The TechConnect program is going very well with 38 checkouts in April. Out AmeriCorps employee will start on June 1<sup>st</sup>. We were supposed to have two starting but one did not show up for training with AmeriCorps. Our Summer Reading Program includes several shows—a magician, two snake shows, one bird of prey show and one Missouri animal show, as well as, local presenters and some local animals and we plan to host all of these in the newly remodeled courtyard. The Missouri Evergreen project is still in progress. The procedure just changed and the Rolla Public Library is the first to have to fill out grant paperwork. Still waiting to have the first official meeting with the team soon. The Reading Software Challenge grant report was completed that is used to purchase a year's worth of Beanstack. The children's collection and adult fiction is all weeded. The Phelps County Focus will be interviewing Rebecca Buckley and Brenda Linkeman about the Library courtyard renovations.
- VI. **Old Business:**
  - a. **Courtyard update:** Brenda reported that the City of Rolla Public Works department has started on the project. It was suggested that the back Courtyard project be in the budget to be considered by the board.
  - b. **Update on Missouri Evergreen:** Discussed and updated in the Director's report.
  - c. **Revisit COVID precautions:** Reviewed current procedures and opted to have signs with "masks highly encouraged" displayed on doors and around the library.
- VII. **New Business:**

- a. **Fee updates (procedural FYI):** Rebecca presented the new fee schedule with noted changes.
  - b. **Plan for Courtyard Ribbon-cutting, etc.:** If funds available, then possibly a band and with an ice cream social day to coincide with the Missouri Bicentennial celebration.
  
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, June 17, 2021 at 4:00 p.m. in person and available via Zoom.
  
- IX. **Adjourn:** John Denbo made the motion to adjourn, Brenda Linkeman seconded, motion passed. Meeting was adjourned at 5:02 p.m.