

Today's Date: ____/____/____

Time: _____ AM / PM

COVID (Infectious Disease) Precautions

Please be aware that space is limited in our meeting room. When local COVID (infectious disease) numbers are high, we recommend having no more than 10 people in the meeting room at a time.

We also ask that you consider taking precautions for your group by wearing masks and social distancing as best as you can. We will wipe down all surfaces before and after your group leaves.

Please let us know if you have any questions or concerns.

If the weather is nice, ask for us to set up tables and chairs for you in the courtyard if you like.

PLEASE LIST ANY COVID (infectious disease) PRECAUTIONS THAT YOU WILL BE TAKING FOR YOUR GROUP MEETING IN THE LIBRARY:

Group Contact Signature: _____ Date: _____

Director Signature: _____ Date: _____

Director Comments:
