

Rolla Public Library  
Board of Trustees  
Minutes of January 21, 2021

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:05 p.m. via Zoom. Members present included: Diana Ahmad, James Marcellus, Dale Bleckman, Becky Roberts, Amy Koenig, Megan Johnson, and Brenda Linkeman.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director;
- III. **Monthly Financial Review:** Steffanie Rogers unable to attend and will provide monthly financials at February board meeting.
- IV. **Review and Approve Minutes from Previous Meetings**
  - a. December Open Session minutes – James Marcellus made the motion to approve, Becky Roberts seconded, motion passed with the changes of: via Zoom and Brenda Linkeman and James Marcellus added to the Call to Order and Roll Call section.
- V. **Library Director's Report:** Rebecca reported the Library staff is working a dual schedule and it is going well. Virtual programming has resumed after a week of adjustment to the dual schedule implementation. The Library is posting one story time a week and still offering a Grab 'n Go activity each week to go along with the story. The response for the Take 'n Make activity for tweens has been great. Chromebooks are now ready along with all the other tech from the new TechConnect program to the cardholders in good standing. The Library unfortunately did not get the Technology Mini-grant from the State Library. The board did approve \$20,000 during the budget process to be used purchase new staff and patron computers. The Library Board and Director were invited to a City Council meeting by the Mayor to introduce themselves and to present an update on the Library and the programs offered. The Summer Reading Program grant was submitted and the Library will receive \$8,000. The theme of the program will be Tails and Tales. The new website is still being completed and will be mobile friendly. The Library orders about 75% of the received patron requests on average. The other patron requests are fulfilled through interlibrary loan. The Library will be presenting via Zoom to the local Senior Companions group about how to get their seniors library cards and how to use curbside service along with mentioning the programs that may be of interests to them. The Library is still planning with the SNAIL (Special Needs All Access Library) program when it can be done safely. Library staff has reached out to the Choices for People to discuss the possibility of virtual programming.
- VI. **Old Business:**
  - a. **Update on new website:** Mentioned with Director's report. It should be up and running in January. A few members of staff will be trained on how to modify the website.
  - b. **Library closure parameters:** Current operations will remain the same as there are.

- c. **Courtyard update:** Brenda announced that the material ordered is finally in, ordering the concrete and construction scheduled to start in February.

VII. **New Business:**

- a. **Library materials/technology budget discussion:** Discussion was held on the ordering of materials/technology as budgeted in light of the Friends of the Library may not be raising as much funds if they do not have their annual sale that usually brings in around \$14,000. The board agreed that the director should move forward as planned and that if a decision needs to be made use reserve funds, then it can be made at a later time.

VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, February 18, 2021 at 4:00 p.m. via Zoom.

IX. **Adjourn:** James Marcellus made the motion to adjourn, Becky Roberts seconded, motion passed. Meeting was adjourned at 4:46 p.m.