

Rolla Public Library
Board of Trustees
Minutes of November 19, 2020

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:01 p.m. Members present included: Diana Ahmad, Dale Bleckman, Becky Roberts, Amy Koenig, Megan Johnson, John Denbo and Rachel White (via phone).
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director and Steffanie Rogers, Fiscal Agent
- III. **Monthly Financial Review:** Steffanie Rogers updated the board on grants that were being worked on and the monthly financials would be presented at the next board meeting in December.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. September Open Session minutes – John Denbo made the motion to approve, Amy Koenig seconded, motion passed.
 - b. October Open Session minutes – Amy Koenig made the motion to approve, Dale Bleckman seconded, motion passed.
 - c. October Closed Session minutes – Amy Koenig made the motion to approve, Megan Johnson seconded, motion passed.
- V. **Library Director's Report:** Rebecca reported programming is very active. During the week of Halloween, 90 Grab 'n Go activity bags were given away as well as 150 treat bags and all 130 pumpkins that were purchased from Pete's Pumpkin Patch. The Robotics Team at Missouri S&T is going to do a robot-themed story time for the online story program. The Library has applied for the Technology Mini-Grant offered by the State Library for requested equipment costing \$18,000 that will be used to replace all of the patrons and staff computers with brand new equipment. The Summer Reading Program grant application is due December 1st. A sales rep from Sebco Books donated a few boxes of free children's (mostly) nonfiction books that were used as samples last year approximately around \$3,000 worth to the Library. Rolla Creative is updating the status of the new website weekly.
- VI. **Old Business:**
 - a. **Revisit pandemic closure procedures:** Review of Library's parameters for closing and current cases in the county. After discussion, Amy Koenig proposed the Library remain closed until the January 21st Library Board meeting, John Denbo seconded, motion passed. Also, beginning in December the board meeting will be held via ZOOM.
 - b. **Courtyard Update:** The compass will be stamped and stained and not painted.
- VII. **New Business:**
 - a. **Approval of bid for tech grant and/or budgeted projects**

- i. **Chromebooks:** Amy Koenig made the motion to accept the bid from Connection, Megan Johnson seconded, motion passed.
 - ii. **PCs:** Amy Koenig made the motion to accept the bid from Acer, Megan Johnson seconded, motion passed.
 - b. **Approval for the courtyard cameras:** Board ok's
 - c. **Approval for Creativebug subscriptions:** Board ok's

- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, December 17, 2020 at 4:00 p.m. via Zoom.

- IX. **Adjourn:** Megan Johnson made the motion to adjourn, Dale Bleckman seconded, motion passed. Meeting was adjourned at 4:54 p.m.