

Rolla Public Library
Board of Trustees
Minutes of December 19, 2019

- I. **Call to Order and Roll Call:** John Denbo called the meeting to order at 4:03 p.m. Members present included: Brenda Linkeman, Rachel White, Diana Ahmad, and John Denbo and Amy Koenig.
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director, Steffanie Rogers, Fiscal Agent
- III. **Financial Review:** Steffanie Rogers reviewed the financial statements for the month of November 2019.
- IV. **Review and Approve Minutes from Previous Meetings:** Reviewed minutes from open session on October 17, 2019. Amy Koenig motioned to approve, Diana Ahmad seconded, motion passed. Reviewed minutes from closed session on October 17, 2019. Amy Koenig motioned to approve, Diana Ahmad seconded, motion passed. Reviewed minutes from open session on November 21, 2019. Amy Koenig motioned to approve, Diana Ahmad seconded, motion passed.
- V. **Library Director's Report:** Rebecca Buckley reported around 350 individuals turned out for Lichternacht. There was a large attendance for both the Lego Lab and Saturday movie, over 15 people for each. The Library staff has been busy answering letters from Santa with numbers higher than expected. The teen/Tween Book Club was a big success with a dozen people in attendance. The Outreach program has been very busy with multiple locations. The S.N.A.I.L. group will be welcoming Beth Horner – Storyteller in January. The visit to the Laclede-Lebanon library was very informative in regards to the Missouri Evergreen program. The Library has a temporary employee that will help with inventory. The Friends of the Library raised \$6,500 at the last book sale.
- VI. **Old Business:**
 - a. Technology service needs: update – Rebecca Buckley. Amy Koenig made the motion to spend funds out of professional contractual budget to upgrade computers to Windows 10 and all other existing pieces of equipment implemented before January 14, 2020 using either PC Tech or A-1 Tech at the discretion of the quotes received with a technology plan for a long term technology solution to follow, Diana Ahmad seconded, motion passed.
- VII. **New Business:**
 - a. Display Case - Amy Koenig made the motion to purchase display cases if there is \$2,000 available in the equipment budget that is not designated to anything specific, Diana Ahmad seconded, motion passed. .

VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, January 16, 2020 at 4:00 p.m. in the Meeting Room in the Children's Wing of the Rolla Public Library.

IX. **Adjourn:** Rachel White made the motion to adjourn, Brenda Linkeman seconded, motion passed. Meeting was adjourned at 5:10 p.m.