

-Rolla Public Library
Board of Trustees
Minutes of July 16, 2020

- I. **Call to Order and Roll Call:** Diana Ahmad called the meeting to order at 4:01 p.m. Members present included: Diana Ahmad, James Marcellus, Amy Koenig, John Denbo, and Rachel White (via phone).
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director
- III. **Monthly Financial Review:** Steffanie Rogers reviewed the month of May financials and ending cash balances. Also, discussion on investment and decided upon rolling money back into the money market account.
- IV. **Review and Approve Minutes from Previous Meetings**
 - a. John Denbo made the motion to approve the minutes from June, Jim Marcellus seconded, motion passed.
- V. **Library Director's Report:** Rebecca Buckley reported that the Story Book Drive Reverse Parade was a huge success! Summer Reading Program is off to a great start with the virtual program. Grant applications for the CARES funds has been submitted and would be used for new website design, hot spots and funds for eBooks. The Library was awarded the grant. Circulation stats are doing great! Rebecca is reviewing all of the policies. Also, personnel policy should be presented to the board in August.
- VI. **Old Business:**
 - a. **Committees:** Technology – Amy Koenig & John Denbo agreed to be the committee.
 - b. **Courtyard – update:** Pushed to August board meeting.
- VII. **New Business:**
 - a. **Approval of library director job description:** Amy Koenig made the motion to except the job description for the library director, John Denbo, seconded, motion passed
- VIII. **Schedule next meeting date:** The next Library Board meeting will be Thursday, August 20, 2020 at 4:00 p.m. in the Meeting Room in the Children's Wing of the Rolla Public Library.
- IX. **Adjourn:** John Denbo made the motion to adjourn, Jim Marcellus seconded, motion passed. Meeting was adjourned at 4:41 p.m.