

-Rolla Public Library
Board of Trustees
Minutes of June 18, 2020

- I. **Call to Order and Roll Call:** James Marcellus called the meeting to order at 4:00 p.m. Members present included: James Marcellus, Diana Ahmad, Brenda Linkeman, Amy Koenig, Becky Roberts, John Denbo, and Rachel White (via phone).
- II. **Welcome to Visitors:** Rebecca Buckley, Library Director
- III. **Monthly Financial Review:** Steffanie Rogers reviewed the month of May financials and ending cash balances.
- IV. **Presentation of the 2021 Budget:** Steffanie Rogers presented and reviewed the proposed budget document to the board that included estimated ending Fiscal Year 2020 and proposed Fiscal Year 2021. Meeting was opened up to a public hearing for any questions, no public present, and no questions. Brenda Linkeman made a motion to wave the dual reading to approve the budget, Diana Ahmad seconded, motion passed. Brenda Linkeman made a motion to accept the budget as presented, Diana Ahmad seconded, motion passed.
- V. **Review and Approve Minutes from Previous Meetings**
 - a. John Denbo made the motion to approve the minutes from May, Diana Ahmad seconded, motion passed.
- VI. **Library Director's Report:** Rebecca Buckley reported that it was decided to allow up to 30 holds rather than the 10 to accommodate the homeschool parents and others that might need more materials. Curbside still continues, although the numbers have diminished since the Library is now open. Summer Reading Program will begin June 22nd and virtual presenters are scheduled for each of the 8 weeks. The Story Time Drive reverse parade will be June 27th. Kiwanis Breakfast Club donated another \$100 and along with the \$500 from the Lions Club, the money will be used to buy prizes for the Summer Reading Program. Application for the CARE grant of \$18,000 has been submitted. The new hot water heaters still need adjustments to be made by the plumber. Rebecca will be working on an application and policy for volunteers.
- VII. **Old Business:**
 - a. **Revisit Gradual Opening Plan after Pandemic Closure:** Library is ready to reopen on June 22nd and hours would be Monday, Wednesday, and Friday 9-5 and Tuesday and Thursday 11-7. Saturday would be curbside only.
- VIII. **New Business:**

- IX. **Report of Nominating Committee:** A committee was not formed this year. Becky Roberts nominated Diana Ahmad for president, John Denbo agreed to continue as Vice President, Amy Koenig agreed to be Treasurer, and Brenda Linkeman will continue to be Secretary. Amy Koenig made the motion for the stated officers, Becky Roberts seconded, motion passed.

- X. **Schedule next meeting date:** The next Library Board meeting will be Thursday, July 16, 2020 at 4:00 p.m. in the Meeting Room in the Children's Wing of the Rolla Public Library.

- XI. **Adjourn:** Amy Koenig made the motion to adjourn, Brenda Linkeman seconded, motion passed. Meeting was adjourned at 4:57 p.m.