

Rolla Public Library
Board of Trustees
Minutes of November 21, 2019

- I. **Call to Order and Roll Call:** President Marcellus called the meeting to order at 4:01 p.m. Members present included: Brenda Linkeman, Jim Marcellus, Becky Roberts, and Amy Koenig.

NO QUORUM - DISCUSSIONS HELD ONLY

- II. **Welcome to Visitors:** Rebecca Buckley, Library Director, Steffanie Rogers, Fiscal Agent
- III. **Financial Review:** Steffanie Rogers reviewed the financial statements for the month of October 2019.
- IV. **Review and Approve Minutes from Previous Meetings:** No action taken due to lack of quorum.
- V. **Library Director's Report:** Rebecca Buckley presented that the Library had around 300 people in attendance to the two-hour Open House Party during the Halloween outreach festivities. The outreach at the Oak Point community was very successful. The homebound services outreach system is a winter goal to have up and running. Twenty people were in attendance for the blood drive with the Red Cross. Ally Hellweg attended training for the upcoming Summer Reading Program. The Summer Reading Program grant paperwork has been completed and submitted and the Library will find out if it qualifies for federal funding for this year. The annual Public Library Survey has been completed. Two MS&T students are writing grants on the Library's behalf as part of a class project. One is for \$3,000 for STEM/STEAM kits and programming supplies and the other is \$2,500 for EcoTech grant for sustainable PVC pipe garden in the courtyard. The LaClede County Library was visited and the basics to the Missouri Evergreen inter-library loan system was reviewed. The Friends of the Library Book Sale will be November 21st - November 23rd. A new library brochure has been designed by Ashley Dowdy.
- VI. **Old Business:**
 - a. Courtyard-Brenda Linkeman discussed that the trees have been ordered and the brass marker has been received.

VII. New Business:

- a. Public Library Association Conference-Rebecca Buckley discussed the conference is being held in Nashville on February 25th - February 29th.
- b. Technology Services need- Rebecca Buckley discussed the long list of tech services that needs to be addressed. She will check into contractual services to complete the items that needs to be addressed.

VIII. Schedule next meeting date: The next Library Board meeting will be Thursday, December 19, 2019 in the Meeting Room in the Children's Wing of the Rolla Public Library.

IX. Adjourn: Meeting was adjourned at 4:45 p.m.