Call to Order and Roll Call: President Marcellus called the meeting to order at 4:00 p.m. Members present included Ahmad, Blakeman, Denbow, Koenig, Linkeman, Lloyd, Marcellus and Stoecker.

Welcome to Visitors: Diana Watkins, Library Director, Steffanie Rogers, City Financial Director, and Tammy Alsop from Hochschild, Bloom & Company LLP.

Monthly Financial Review:
Alsop reviewed the 2016-17 audit of the financial statements of the Rolla Public Library. The Board was satisfied with the report. Rogers stated that the rental income account is continuing to grow and these funds would be available for capital improvements.

Review and Approval of Previous Minutes:
Stoecker made a motion to approve the minutes from August 2017, Koenig seconded and the motion was approved.

Director’s Report: Watkins reviewed her report gave a report on the Small and Rural Library Association conference she recently attended in St. George, Utah. She was able to attend classes on Programing, Staff Relationships, Marketing, and Special Needs Adult programs. Our library is considered a midsize library. Watkins also reported on the back log of cataloging that needs to be done at the library.

Old Business: Courtyard Update – Marcellus reported that the courtyard project is nearly 95% completed. He will check on the progress of the geodetic marker to be placed in the courtyard. The
front steps project should be beginning sometime in mid October
and will last approximately 30 days. The city still doesn’t know if
there will be a cost to repair masonry work on the front. Koenig
made a motion and Ahmad seconded that we continue with the
project despite the added cost which could be extensive. Koenig will
help with weeding and mulching of the courtyard area.

VI. New Business: Strategic Goals – The board reviewed and updated
the Strategic Goals prepared in 2015. Marcellus led a discussion on
the updated Meeting Room Policy. This policy is still in review by
ACLU and our lawyers, there was no final version to be voted on at
this meeting. It was suggested that when this policy is published that
the board should publish an article in the Rolla Daily News to keep the
public informed as to the changes. This policy should also be posted
on the Library’s website. The board approved the third Thursday of
the month to be the official meeting date at 4:00 p.m. Koenig made a
motion to approve a request to put up a Christmas Tree in the
courtyard by December 1, 2017. Ahmad seconded and the motion
was passed by the board.

VII. Close Session: Stoecker made a motion to go into closed session at
4:51 pm, Ahmad seconded. Watkins discussed personnel issues,
Stoecker made a motion to come out of the closed session at 4:57
pm., Ahmad seconded.

Stoecker made a motion to adjourn, Ahmad seconded and the
meeting was adjourned at 4:59 p.m. The next meeting will be held
on October 19, 2017 at 4:00 p.m.

Respectively Submitted

Melody Lloyd

Secretary