Rolla Public Library
Board of Trustees
October 18, 2018

I. Call to Order and Roll Call: John Denbo called the meeting to order at 4:00 pm. Members present included: John Denbo, Amy Koenig, Brenda Linkeman, Ruth Stoecker and Rachel White (via phone).

II. Welcome to Visitors: Diana Watkins, Library Director, Steffanie Rogers and Sabrina McAuliffe from City of Rolla Finance Department.

III. Entered Executive Session. Stoecker motioned that we enter Executive Session, seconded by Linkeman, motion passed at 4:02pm. 5:02pm returned to open session. Summary of executive session: personnel discussion, no action taken.

III. Monthly Financial Review:
Steffanie Rogers, City Finance Director presented the latest monthly financial report.

IV. Review and Approve Minutes of Previous Meeting. Linkeman motions to approve minutes as submitted, Stoecker seconded. Motion passed.

V. Old Business:
a. Strategic Plan needs to be reviewed. Based on time, reviewing the strategic plan will be postponed again.

VI. New Business:
a. The City of Rolla would like to purchase a panel tree and would like to display this tree in the library courtyard during the holiday season. They have asked if the library would be willing to contribute $1200 of the $4211 cost. The library would not be responsible for storage of the new tree. Koenig motioned to approve a $1200 contribution toward the panel tree and permission to display in the library courtyard. This purchase is not specifically stated in the strategic plan. White seconded the motion. Motion passed (not unanimous).

b. Linkeman presented a quote from Middleton Woodworking of Rolla for a freestanding exhibit case which was budgeted for in the current budget. The bid is $2896 for labor and materials and $154.94 sales tax. Also presented was a Brodart exhibit case of similar specifications for $4,459. Linkeman motioned to accept the bid for the exhibit case from Middleton Woodworking. This purchase is not specifically stated in the strategic plan. Koenig seconded the motion. Motion passed (not unanimous).

Koenig motioned to adjourn the meeting at 5:30 pm, Linkeman second and the meeting was adjourned. The next meeting is scheduled for November 15, 2018 at 4pm in the Rolla Public Library meeting room.
Respectfully Submitted,

Amy Koenig, Secretary