

Rolla Public Library
Board of Trustees
October 19, 2017

- I. **Call to Order and Roll Call:** President Marcellus called the meeting to order at 4pm. Members present included: **Marcellus, Stoecker, Linkeman, Denbo, Koenig, and Ahmad.**
- II. **Welcome to Visitors:** **Diana Watkins**, Library Director, **Steffanie Rogers**, City Financial Director.
- III. **Monthly Financial Review:**
Rogers presented highlights of financial information previously distributed. The financials for September reflect the budget numbers for our current fiscal year.

Koenig inquired about purchase of micro film item since we do not have a working microfilm machine. Since the board had previously agreed to not budget for a new microfilm machine, Watkins was directed to cease purchasing micro film materials. Watkins did state that some items are available on micro film and not digitally due to copy right laws.
- IV. **Review and Approval of Previous Minutes:** Stoecker made a motion to approve the minutes from September 2017. Ahmad seconded and the motion was approved.
- V. **Director's Report:** Jessica Robey has recently been hired as our Assistant Library Coordinator and working well.
- VI. **Old Business:** The city is well under way with the replacement of the front steps. Those working on the project not find many obstacles when pulling out the ramp which was an unknown. Tearing out the front did not have any issues with the integrity of the building. To repair the ramp, one estimate received placed the cost at \$15,000. The city is willing to do the work to return to 1910 frontage for minimal if any cost. The fact that removing the ramp did not affect the integrity of the building reduced the library's potential cost.
- VII. **New Business:** Randy Johnson and New Approach Missouri have agreed to settle their pending litigation (Case No. 4:17-cv-01550-AFG in the United States District of Missouri) with the library out of court with the requirements that the library modify the meeting room policy and pay \$465 for court costs.

Stoecker made a motion to approve the proposed settlement. Ahmad seconded and the motion was approved.

Ahmad made a motion to adopt the new Meeting Room Policy effective immediately. Linkeman second and the motion was approved.
- VIII. **Adjournment:** Stoecker made a motion to adjourn, Ahmad seconded. Meeting Adjourned. The next meeting will be held on November 16, 2017 at 4pm.

Respectively submitted,

Amy Koenig