

Rolla Public Library

Board of Trustees

February 21, 2019

I. Call to Order and Roll Call: President Marcellus called the meeting to order at 4:03 pm. Members present included: **Diana Ahmad, Dale Bleckman, John Denbo, Amy Koenig, Sara Marcus, Jim Marcellus, Ruth Stoecker and Rachel White.**

II. **Welcome to Visitors: Diana Watkins, Library Director, Steffanie Rogers from City of Rolla Finance Department. Tammy Alsop** on the phone.

III. **Audit Review with Tammy Alsop from Hochschild, Bloom & Company LLP via telephone.** The summary of the financial report (audited) for the year ending June 30, 2018 was presented. The opinion states, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Library as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America." **Ahmad** motioned to accept the financial report, **Bleckman** seconded the motion, motion passed.

IV. Monthly Financial Review:

Steffanie Rogers, City Finance Director presented the latest monthly financial report.

V. Approval of minutes

Minutes from the October 2018 meeting were reviewed. **Stoecker** motioned to accept the minutes, **Denbo**, seconded the motion, motion passed.

Minutes from the January 2019 meeting were reviewed. Executive session should be changed to closed session and the summary of the closed session should be changed to Personnel matters were discussed. **Ahmad** motioned to accept the minutes as modified, **Stoecker** seconded the motion, motion passed.

Minutes from the January 2019 Closed Session were reviewed, Ahmad spelling needs to be corrected. **Stoecker** motioned to accept the minutes as modified, Ahmad seconded the motion, motion passed

VI. Director's Report

In a follow-up from the January meeting where moving to Evergreen was discussed, the board asked about the benefit of using Evergreen. Evergreen allows patrons greater access to more library resources. All resources of those that use Evergreen are available to members and a courier moves supplies between the member libraries.

The State Library rescinded the SNAIL grant we had previously received. Our next step is to re-apply for SNAIL grant which has been completed. Until we can prove that we can manage a large grant, the state library will not allow us to apply for additional grants such as a Summer

Reading Program Grant. We will have a summer reading program, but we will not receive grant money for programs or materials.

VII. Old Business

Back steps railing repair and railing leading to the basement. Both the outside and inside stair rail are in need of repair on the 9th Street entrance. The current railings do not meet city code so if replaced, they need to be upgraded. Steve Hargis received a bid for \$4175 to complete the work. **Bleckman** motioned to accept the bid with only one bid because this is a specialized handicraft and limit suppliers in the area. **Ahmad** seconded the motion, motion approved.

VIII. New Business

Summer Reading Program

Ahmad motioned allow library to spend \$5000 from the money that was not used for the front Pine Street railing given immediately to Summer Reading Program. Next month Diana Watkins will provide a one page summary of additional expenses needed to produce the Summer Reading Program. **Denbo** seconded the motion, motion passed.

IX. Closed Session

At 5:12 pm **Stoecker** motioned to go into closed session, **Denbo** seconded the motion. We returned from closed session at 5:13 pm. Personnel matters were discussed.

Stoecker motioned to adjourn the meeting at 5:13 pm, **Denbo** seconded the motion and the meeting was adjourned. The next meeting is scheduled for Thursday, March 21, 2019.

Respectfully Submitted,

Amy Koenig, Secretary