

Rolla Public Library

Board of Trustees

December 21, 2017

- I. **Call to Order and Roll Call:** President Marcellus called the meeting to order at 4:00 p.m. Members present included **Denbo, Koenig, Linkeman, Lloyd, Marcellus and Stoecker.**

- II. **Welcome to Visitors:** **Diana Watkins**, Library Director, **Jessica Robey**, new Library Assistant Coordinator

- III. **Monthly Financial Review:**
Rogers, the City Financial Director was not in attendance and there were no questions from the board about the financial summary for November 2017.

- V. **Review and Approval of Previous Minutes:**
Stoecker made a motion to approve the minutes from November 2017, **Linkeman** seconded and the motion was approved.

- IV. **Director's Report:** **Watkins** reviewed her report, with special attention to the MPLD forming a new-state wide library consortium which would help negotiate lower prices for materials and supplies for member libraries. She also reported on the homeless that come to the library out of the cold. There have been no specific problems and **Watkins** has been working with the Homeless Shelter to coordinate needs that may arise. A check was received from the Friends of the Library of \$6,600 from their recent book sale. Two other donations were also received with instructions that they be used for the Children's section of the library. One complaint was received concerning the new handicapped entrance. **Watkins** handled this matter.

V. Old Business: Courtyard Update –Marcellus reported that the front steps project is completed and they are looking into replacing the old lamps that were hung by the front door to replicate the look in the old photos of the library. The grates will also need replacing. During this restoration project there was no damage to the foundation. **Marcellus** will appear at an upcoming City Council meeting to thank the City of Rolla for their work on this project with little or no cost to the library.

VI. New Business: Marcellus led a discussion of management of the library's fiscal reserves. Several suggestions were reviewed to include upgrading the security system, raising salaries, investments, and capital improvements. **Koenig** reported that the Technology Committee met and reviewed replacing computers in the Children's Library, upgrading software, and preparing a new Tech Plan.

Linkeman made a motion to adjourn the meeting, Marcellus seconded and the meeting was adjourned at 4:51 p.m. the next meeting will be held on January 18, 2018 at 4:00 p.m.

Respectively Submitted

Melody Lloyd

Secretary