

**Rolla Public Library**

Board of Trustees

**August 17, 2017**

**I. Call to Order and Roll Call:** President Marcellus called the meeting to order at 4:00 p.m. Members present included **Denbow, Koenig, Lloyd, Marcellus and Stoecker.**

**II. Welcome to Visitors:** **Diana Watkins**, Library Director and **Steffanie Rogers**, City Financial Director

**III. Monthly Financial Review:**

**Rogers** responded to questions clarifying several line items on the budget analysis sheet for July 2017.

**V. Review and Approval of Previous Minutes:**

**Stoecker** made a motion to approve the minutes from July 2017, **Denbo** seconded and the motion was approved.

**IV. Director's Report:** **Watkins** reviewed her report with special attention to the Summer Reading Program participation numbers which was down from last year's numbers. Loss of international families participating as well as more Summer Reading Programs at other local libraries and preschools also accounted for reduced participation. **Watkins** also updated the Staff List and passed out copies of the 2016-17 Rolla Public Library Report.

**V. Old Business: Courtyard Update –Marcellus** reported that the courtyard project is nearly 95% completed. **Bleckman** will report next month on the progress of the Library front step renovation and the bids for exterior painting and sealing of the building that needs to be completed.

**VI. New Business: Rental Renewal – Denbo** made a motion to renew the rental agreement with the Lamb of God church with the same stipulations on rental amount. **Stoecker** seconded the motion and it passed unanimously. **Marcellus** passed out to Board members a list of new committee assignments. **Stoecker** questioned our current weapons policy and asked if we shouldn't amend it to be in compliance with state law. **Marcellus** said that he would check with an attorney for clarification. **Stoecker** reminded the Board that we should review the Strategic Plan for the Library at our September meeting. **Watkins** was directed to check with **Rogers** about the possibility of changing the Board meeting back to the second Thursday of the month.

**VII. Close Session: Koenig** made a motion to go into closed session at 4:22 pm, **Stoecker** seconded. The Board reviewed the revised Meeting Room Policy that has the approval of all parties to the litigation. The Policy will be adopted at our next meeting. **Watkins** discussed personnel issues, **Stoecker** made a motion to come out of the closed session at 4:45 pm., **Denbo** seconded.

**Stoecker** made a motion to adjourn, **Denbow** seconded and the meeting was adjourned at 4:46 p.m. the next meeting will be held on September 12, 2017 at 4:00 p.m.

**Respectively Submitted**

**Melody Lloyd**

**Secretary**