

Rolla Public Library

Board of Trustees

April 26, 2018

I. Call to Order and Rolla Call: President Marcellus called the meeting to order at 4:00 p.m. Members present included **Ahmad, Denbo, Linkeman, Marcellus and Stoecker.**

II. Welcome to Visitors: **Diana Watkins, Library Director and Steffanie Rogers, City of Rolla Finance Director**

III. Monthly Financial Review: **Steffanie Rogers, City of Rolla Finance Director** presented the latest monthly financial report. The Board voted to give **Rogers** permission to place a \$100,000 investment for one year. She also reported that the draft budget is complete and will be made available to the Budget Committee.

IV. Review and Approval of Previous Minutes: **Ahmad** made a motion to approve the minutes from March 2018, **Stoecker** seconded and the motion was approved.

V. Director's Report: The Library Director's Report as reviewed. **Watkins** reported that Summer Reading Program plans are being finalized, most related library materials are in and that the program has received a number of donations, both cash and merchandise. The Friends of the Library Book Sale will be June 14th-16th.

VI. Old Business: **Marcellus** reports that replacement lights have been located for the front of the library building. The cost of the lights is \$600. They are approximately 3' tall and a mix of brass, copper and other metals. The City will refurbish them and paint them black. The Board voted to accept the bid from Hartley's to replace the HVAC system in the Lamb of God rental space. Hartley's had the lowest bid of \$8429. The Board agreed, on the recommendation of **Bleckman**, to include a \$250 allowance to repair any duct leaks found in the process.

VII. New Business: The Budget Committee chaired by **Denbo** will schedule a meeting to begin finalizing the budget. **Watkins** will send out copies of the draft budget to the Committee.

Ahmad made a motion to adjourn the meeting, Stoecker seconded and the meeting was adjourned at 4:42 p.m. The next meeting will be held on May 17, 2018

Respectfully Submitted

Diana Watkins

Director, Rolla Public Library